

ANNUAL FACILITATOR GATHERING

Dear Facilitators:

It is our pleasure to welcome you and confirm your registration for our *Annual Facilitator Gathering in Minneapolis, MN September 26-28, 2023*.

Our intention for these three days is that you will strengthen your connection with your work and your wellbeing. Expect fun, learning, reflection, centering, networking, innovation, and the sweet experience of making yourself a priority. We are so glad you are coming!

Opportunities to weave in added fun and self-care in the Minneapolis area: Minneapolis is a major city in Minnesota that forms "Twin Cities" with the neighboring state capital of St. Paul. Bisected by the Mississippi River, it's known for its parks and lakes. Come earlier or stay later to take advantage of the culture and the special beauty of this area in the fall!

We are continuing to integrate more of our licensed workshop facilitators into the Annual Facilitator Gathering. This year joining our facilitators of *Re-Igniting the Spirit of Caring* and *See Me as a Person* will be facilitators of *Leading an Empowered Organization* and *Relationship-Based Care* program leads.

PLEASE NOTE: Licensed facilitators are required to attend annual gatherings every two years to ensure that they remain current and are able to participate in the evolution of the programs they facilitate. Attendance at all three days of the Annual Gathering are necessary to fulfill your recertification and license requirements.

Continuing nursing education (CNE) contact hours for this program will be provided. The total number of contact hours is pending approval. *Creative Health Care Management is accredited as a provider of nursing continuing professional development by the American Nurses Credentialing Center's Commission on Accreditation.* Other professionals, please verify with state licensing and specialty certification boards that CNE contact hours from this activity can be used to meet CE requirements for your profession.

PROGRAM DETAILS-TIMES ARE IN **CENTRAL TIME**

DATE	TIME (Pacific Time)	LOCATION
Tuesday, September 26, 2023	8:00 a.m. – 4:00 p.m. CT	Embassy Suites Cedar II Meeting Room 7901 34Th Ave South Bloomington, MN 55425
Wednesday, September 27, 2023	8:00 a.m. – 4:00 p.m. CT	Embassy Suites Cedar II Meeting Room 7901 34Th Ave South Bloomington, MN 55425
Thursday, September 28, 2023	8:00 a.m. – 3:00 p.m. CT	Embassy Suites Cedar II Meeting Room 7901 34Th Ave South Bloomington, MN 55425

Please plan to arrive the evening of Monday, September 25, 2023. Your departure flight should be booked after 6:00 pm on the last day, September 28, 2023.

HOTEL ACCOMMODATIONS

CHCM will have a limited number of rooms available at Embassy Suites Minneapolis Airport for \$169/night under the "Annual Facilitator Gathering" **group code 33965**. These rooms will be available for first come, first served. Should you choose to stay at another hotel, there are many to choose from. All arrangements for room, food and conveniences are strictly between the participant and the hotel. CHCM, Inc. will not be responsible for any costs generated by these arrangements. Reservation instructions follow on the next page.

Online Group Page

Click on the link below which will bring you to your groups personalized **reservation page**.

<https://www.hilton.com/en/attend-my-event/annualfacilitatorgathering/>

OR

Phone

Call 952-854-1000 or 1-800-Embassy and let them know you need to make a reservation in the Annual Facilitator Gathering block. Let them know the Group Code: 33965

GETTING TO THE HOTEL

The Embassy Suites does have a shuttle to/from the airport. For more information, click the link here:

<https://www.hilton.com/en/hotels/mspapes-embassy-suites-minneapolis-airport/>

FLIGHTS

For air travel, you'll want to fly into the Minneapolis Airport (MSP): <https://www.mspairport.com/>

DRESS CODE

Casual, comfortable attire is encouraged. You may want a sweater or light jacket as the conference room may get chilly.

CONTACT

Please contact Cathy Perrizo at 952-252-1148 or cperrizo@chcm.com for questions about the Gathering or registration.

We look forward to seeing you!

Sincerely,

Mary Koloroutis, Tina Martin, and the Annual Facilitator Gathering Planning Team