



Program Date: February 23-26, 2010

Dear: Attendees of the *Re-Igniting the Spirit of Caring*
New Facilitator Practicum

You have experienced the *Re-Igniting the Spirit of Caring* (RSC) program first hand as a participant and have been recognized as having the skills needed to facilitate this process for others. You are joining a special and growing number of people trained as RSC facilitators who are spreading the magic of this experience across the country. It is our pleasure to welcome you and confirm your registration for the *Re-Igniting the Spirit of Caring* New Facilitators Practicum!

Upon completion of the four day training, your first RSC program will be coached by an experienced RSC facilitator from Creative Health Care Management. You will also be invited to attend an annual facilitator's update, held every fall, to share, learn and deepen your skills. As each RSC program is different, each facilitators gathering is different. We always learn from one another. We welcome your ideas, suggestions and creativity in exploring all that is possible through RSC.

PROGRAM DETAILS

The 4 day program will be held:

DATE	TIME
February 23, 2010	8:30 am – 4:00 pm
February 24, 2010	8:30 am – 4:00 pm
February 25, 2010	8:30 am – 4:00 pm
February 26, 2010	8:30 am – 12:30 pm

You should plan to arrive the evening of February 22nd. Your departure flight should be booked after 2:00 pm the last day.

COURSE MATERIALS

You will receive a facilitators' manual at the training session.

Optional readings before the program are:

- *Calling the Circle*, Christina Baldwin
- *Relationship-Based Care*, Mary Koloroutis, ED

Optional readings can be purchased online at www.chcm.com

Please direct any questions regarding ordering to 952-854-9389 or 1-800-264-3246.



SEMINAR LOCATION

Classes will be held every day at the I Hotel & Conference Center starting February 23, 2010. You will be able to get the conference room location at the front desk. (Knowledge Conference Room)

ACCOMODATIONS

I recommend participants who need accommodations register at the I Hotel & Conference Center. The conference location is at the I Hotel & Conference Center, Champaign, IL. Creative Health Care Management has a room block until January 22, 2010.



I Hotel and Conference Center

1900 S. First Street, Champaign, Illinois, 61820

Tel: +1-217-819-5000 Fax: +1-217-819-5010

You can also book online to the I Hotel & Conference Center at: www.StayAtTheI.com

1. Click on the orange "Attendee Code" button
2. Enter the attendee code: ACHM (Rate \$109 per night)

Room Essentials:

- Complimentary high-speed wireless and hardwired Internet
- iHome/iPod clock radio
- 32" LCD flat-screen HD television
- In-room safe that accommodates a 17" laptop
- 100% smoke-free facility

Additional necessities:

- Room-service dining, provided by Houlihan's culinary team, hairdryer, iron/ironing board
- Complimentary turndown service available upon request
- 24-hour business center and fitness center
- Complimentary shuttling to/from any campus building and Willard Airport

DIRECTIONS FROM WILLARD UNIVERSITY AIRPORT (CMI)

1. Start out going East on Airport Road
2. Turn Left to stay on Airport Road
3. Turn Left onto S Dunlap Ave/US-45 N. Continue to follow US-45 N.
4. Turn Right onto St Marys Road
5. 1900 S 1st Street

The I Hotel & Conference Center is located 4 miles (8 minutes) from the airport.

FLIGHTS

Flights can be arranged directly to Champaign/Urbana. (This requires transferring in Detroit or Chicago)

Airport: Champaign Willard University Airport Airline (Airport Code: CMI).

Another good option is to fly into Indianapolis, rent a car and drive to Champaign/Urbana which is 2+ hours (120 miles) and the access is simple – freeway all the way.

Please note when making flight reservations that Indianapolis has different time zones depending if it's summer or winter. In the winter months, Indianapolis switches over from Central time to Eastern Time.

GETTING TO THE HOTEL

I recommend calling the I Hotel and Conference Center prior to arrival at the airport or Amtrak for arranging your shuttle service. When calling the I hotel for shuttle service (217-819-5000), they will need your time of pick up and your flight number. The shuttle is available from 7 a.m. to 10 p.m.

Rental cars can be obtained at the airport also. I do suggest renting a car to have in Champaign/Urbana.

CLOTHING

Dress is casual and comfortable. Please call if you have any questions. My number is 217-365-9699

Or e-mail me at mkoloroutis@chcm.com I look forward to seeing you soon!

Sincerely,

Mary Koloroutis,

Lead Consultant of *Re-Igniting the Spirit of Caring*

Vice President, Creative Health Care Management